

# St. John's Day School Enrollment Contract School Year 2019 – 2020

## SECOND CHILD K5 – 6th

Name of Student \_\_\_\_\_ Grade \_\_\_\_\_ Date of Birth \_\_\_\_\_

For and in consideration of St. John's Day School reserving a place in the school for the above-named student for the school year 2019 – 2020 (hereinafter "School Year"), the undersigned agrees to pay the required annual fees which include tuition, lunch fee, building and maintenance fee, workbook fee, yearbook fee, and registration fee.

The Registration fee will be retained by the school and is neither deductible from tuition nor refundable if your child does not attend St. John's Day School.

Please indicate the type of payment plan you prefer for your tuition. Please only select one.  
(Does not include registration fee)

### K5 – 6<sup>th</sup> Grade 3:00 Pickup:

\_\_\_\_\_ We will finance our tuition at the interest rate of 12% per annum through St. John's Day School. (12 Monthly Payments of \$508 with the first payment due on or before the 1st day of August and on the same day of each month thereafter until paid in full with all interest accrued) **All monthly payments will be made through automatic bank draft, per PraxiSchool guidelines. A personal check must be on file in the office. All monthly payments will be withdrawn on the 1<sup>st</sup> of each month.**

\_\_\_\_\_ We will pay 50% of the annual fees by August 1st and 50% by December 1st. (2 Payments of \$2,861) **Automatic withdrawals will be made on December 10<sup>th</sup> if payment is not received before that date.**

\_\_\_\_\_ We will pay the full tuition fee by August 1st of the School Year. (\$5,722)

### K5 – 6<sup>th</sup> Grade 5:30 Pickup:

\_\_\_\_\_ We will finance our tuition at the interest rate of 12% per annum through St. John's Day School. (12 Monthly Payments of \$673.50 with the first payment due on or before the 1st day of August and on the same day of each month thereafter until paid in full with all interest accrued) **All monthly payments will be made through automatic bank draft, per PraxiSchool guidelines. A personal check must be on file in the office. All monthly payments will be withdrawn on the 1<sup>st</sup> of each month.**

\_\_\_\_\_ We will pay 50% of the annual fees by August 1st and 50% by December 1st. (2 Payments of \$3,610) **Automatic withdrawals will be made on December 10<sup>th</sup> if payment is not received before that date.**

\_\_\_\_\_ We will pay the full tuition fee by August 1st of the School Year. (\$7,220)

We understand that by entering into this Enrollment Contract with St. John's Day School we are reserving our child's place in the upcoming school year class. We acknowledge that this contract will obligate St. John's to allocate resources for the education of our child and may require the school to reject the enrollment applications of other students when class space is limited. We agree that by signing for the Enrollment Contract, we will be obligated to pay all tuition costs and fees for the upcoming school year at St. John's Day School.

**A refund of, or release from, or reduction in payment of fees will only be made as follows:**

- 1. Student families who move their primary residence and enrolled child from Jones County to another county during the school year will be released from the Terms of the Enrollment Contract; and**
- 2. Student families who notify St. John's on or before June 15 preceding the School Year in question and confirm in writing that their child will not enroll as agreed, will only be obligated to pay 50% of the tuition and fees required by the Enrollment Contract.**

We understand that our obligation to pay the tuition and fees for the full academic year is conditional, only as noted above, and that after acceptance of this agreement by the school, no portion of such fees paid or outstanding will be refunded or cancelled in the event of absence, withdrawal, or dismissal from the school of the above-mentioned student for any other reason or cause.

If we default in the payment of all or any portion of the above sums, we agree to pay all costs of collection including court costs and a reasonable attorney's fee incurred in the collection of the balance due.

We understand that in signing this Enrollment Contract for the coming year, we are agreeing to uphold the school's honor system and to accept and abide with the rules and regulations of the school as stated in the Student Handbook.

**The following information must be supplied when submitting the contract:**

**(If your child has been previously enrolled, you are only responsible for supplying the registration fee because birth and immunization records are already on file. Student will not be enrolled until registration fee is paid.)**

**1. Birth Records**

A copy of the applicant's **State Certified Birth Certificate**.  
A copy of the applicant's **Social Security Card**.

**2. Immunization Records**

Immunization Compliance Form (Form 121) from the Health Department or physician. This is a specific form required to be in the student's cumulative record showing proof that the required number of immunizations have been received.

**3. Registration Fee**

\$200.00 - K5 - 6th Grade

**1. Voided Check**

A voided check must be on file in the office. All monthly payments will be withdrawn on the 1<sup>st</sup> of the month. Second semester payments are due on December 1<sup>st</sup>. Automatic withdrawals will be made on December 10<sup>th</sup> if payment is not received before that date.

**Signatures of Persons Financially Responsible for Student**

\_\_\_\_\_  
**Date** \_\_\_\_\_

\_\_\_\_\_  
**Date** \_\_\_\_\_

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**St. John's Day School admits students of any race, color, national or ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. St. John's does not discriminate on the basis of race, color, and national or ethnic origin in administration of its educational policies, admissions policies, scholarships and loan programs and athletic or other administered programs.**