



# IMPORTANT INFORMATION



## DROP OFF AND PICK UP

Students may be dropped off as early as 7:00 a.m. in the cafeteria. Breakfast is served at 7:30 a.m. The first bell rings at 7:45 a.m. and the side gate opens for the carpool line to begin. Please have your child unbuckled and ready to exit the vehicle. A warning bell rings at 8:00 a.m. The tardy bell rings at 8:05 a.m. There is an attendant on duty at carpool until 8:05 a.m. The gate will close at 8:15 a.m. Any student arriving after 8:05 a.m. will receive a tardy from their homeroom teacher.

K3 and K4 students being picked up at 11:45 a.m. must be picked up by 12:00 p.m. or they will be sent to extended care. K3 and K4 students being picked up at 3:00 p.m. will be lined up in the circle in the front of the main building. K5-6<sup>th</sup> students being picked up at 3:00 p.m. will be lined up in the circle behind the main building. K3 and K4 students being picked up by 6:00 p.m. will be in the red door, on the playground, or in the cafeteria. K5-6<sup>th</sup> students being picked up by 6:00 p.m. will be in the room next to K5, on the playground, or in the cafeteria.

If you are lined up in front of the school waiting for carpool to begin, please stop your vehicle at the mailbox at the corner of the driveway. Do not pull into the school parking lot and park at the gate. Our parking lot is very busy in the morning and afternoon and this prevents accidents.

## CARPOOL NUMBERS

Each family is given a set of 4 carpool numbers. Carpool numbers need to be taped in the top right corner of your vehicle's windshield. The carpool number helps teachers to identify the correct student and vehicle pairing. It is important to give each person on your child's pickup list a number. Additional carpool numbers are given upon request.

## SJDS STUDENT HANDBOOK & PARENT DIRECTORY

The SJDS Student Handbook is available on our website at <http://www.sjdslaurel.com/about/student-handbook/>. Please review our handbook with your child and be aware of our policies. The student and parent directory are now available through the PraxiSchool Parent Portal. The parent portal may be accessed by visiting [http://app.praxischool.com/parent\\_login/php](http://app.praxischool.com/parent_login/php). The school ID is 4350. If you need help logging into your account, please stop by or contact the office at [office@sjdslaurel.com](mailto:office@sjdslaurel.com) or 601-428-4350.

## NEWSLETTERS, CALENDARS, & LUNCH MENUS

Please visit our website monthly to view our newsletter, calendar, and lunch menu found at the links below.

<http://www.sjdslaurel.com/news/newsletters/>

<http://www.sjdslaurel.com/about/school-year-calendar/>

<http://www.sjdslaurel.com/news/lunch-menus/>



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## PROCEDURES FOR ILLNESS

If your child gets sick, it is often most appropriate to keep him/her home from school. A child who is sick will not be able to perform well in school and is likely to spread the illness to other children and staff. Our school guidelines state that you should not send your child to school if he/she has:

1. Fever in the past 24 hours (100 degrees or higher)
2. Vomiting in the past 24 hours
3. Diarrhea in the past 24 hours
4. Strep Throat (Must have been taking an antibiotic for at least 24 hours before returning to school.)
5. Mononucleosis (Mono) (Children can go back to school when their fever is gone and they can swallow normally. Most children are ready to return to their normal routine in two to four weeks. Must have a note from a doctor that the child is clear for return.)
6. Head lice – live bugs or nits/lice eggs (Must have a note from doctor that the child is clear for return.)
7. Pinkeye (Must be on antibiotic eye drops for 24 hours, which includes 4 doses, before returning to school.)
8. Bad cold (with a very runny nose or bad cough - especially if it has kept the child awake at night.)
9. Rash

If your child becomes ill at school and the teacher/office feel the child is too sick to benefit from school or is contagious to other children, you will be called to come and take him/her home from school. If your daytime or emergency phone numbers change during the year, please notify the office immediately. These guidelines are meant to serve the best interests of all the children and staff in our school. If you have any questions or need assistance, please call the office at 601-428-4350.

Thank you for your cooperation!